**English PEN**
**105th Annual General Meeting**

**Thursday 3 December 2026, 6.00-7.00pm**
**Online**

**AGENDA**

| | Item | Lead | Time |
|---|---|---|---|
| 1 | Apologies | RB | 2 mins |
| 2 | In Memoriam | RB | 3 mins |
| 3 | Minutes of the 104th AGM of English PEN<br>i) Accuracy<br>ii) Matters arising | RB | 5 mins |
| 4 | To receive and consider the Annual Report and Audited Accounts 2025-26 | | |
| | i) Chair's Report | RB | 5 mins |
| | ii) Treasurer's Report | AD | 5 mins |
| | iii) Director's Report | DG | 3 mins |
| | iv) Activity Reports | | |
| | A. Literature Programmes | WF | 3 mins |
| | B. Campaigns | CL | 3 mins |
| | C. Membership and Development | SE | 3 mins |
| | D. Communications | | |
| 5 | Re-appoint the auditors Knox Cropper | RB | 2 mins |
| 6 | Delegate authority to the trustees to fix the remuneration of the auditors on an ongoing basis until this authority is revoked by further members' ordinary resolution | RB | 2 mins |
| 7 | Re-appoint trustees to the Board of English PEN | RB | 2 mins |
| 8 | Appoint trustees to the Board of English PEN | RB | 3 mins |
| 9 | Appoint Chair and Vice-Chair of the Board of English PEN | RB | 3 mins |
| 10 | Any other business | RB | 5 mins |
| 11 | Questions from members | DG | 10 mins |